

BERGEN COUNTY
HISTORIC PRESERVATION TRUST FUND
Bergen County Open Space, Recreation, Floodplain Protection, Farmland
and Historic Preservation Trust Fund

2024 Declaration of Intent to Apply

All prospective applicants must complete this **Declaration of Intent to Apply** for each project for 2024 funding. Please complete and return by **Friday, April 5th, 2024 at 4:30 pm** to Elaine Kiernan Gold, Historic Preservation Consultant, County of Bergen, Department of Parks, Division of Cultural & Historic Affairs, One Bergen County Plaza, 4th Floor, Hackensack, New Jersey 07601 or egold@co.bergen.nj.us. The grant application deadline is **Friday, May 3rd, 2024 at 4:30 pm**.

Applicant

Name of organization/municipality: _____

Mailing address:

Daytime Telephone: (_____) _____

E-Mail: _____

Name & Address of Historic Site: _____

Applicant type:

County agency Municipal Government Religious Institution
 Historical Society Other: _____

If you are a non-profit organization, do you have 501c(3) status under the Federal Internal Revenue Code of 1986?

Yes No Other: _____

Is your historic property listed on the New Jersey or National Register of Historic Places, individually or as part of an historic district listed on the New Jersey or National Register?

Yes No Other: _____

Match and Request

Total Project Cost \$ _____ Match \$ _____ Funding request \$ _____

Note: All Municipalities and any Charitable institutions with an annual budget of \$100,000 or higher must provide a 50% match; Charitable institutions with an annual budget below \$100,000 must provide a 25% match.

Briefly explain the proposed purpose of the grant request:

Signature of Authorizing Official _____ Date _____

Name & Title of Authorizing Official _____

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Attachments

Please include the following items as supporting documentation:

_____ Labeled photographs of the site, at minimum

- Overview of the site
- Special features and/or associated structures
- Areas of concern (deterioration, structural issues etc.)

Photographs will be used to provide a reference point of current site conditions. They do not need to be high quality or printed professionally. An email with digital photographs or printed on regular paper and submitted with the completed Intent to Apply is acceptable.

_____ Proof of eligibility for or listing on the New Jersey or National Register of Historic Places either individually or as part of a historic district.

Please see the attached list of Bergen County historic sites listed on the New Jersey and National Register of Historic Places from the New Jersey Historic Preservation Office (NJ-HPO) website. If property/district is not listed on the Registers, you must apply to the NJ-HPO for a Certificate of Eligibility (CoE). The application for a CoE is included in this packet. The Bergen County Historic Preservation Advisory Board will not accept a grant application without either the CoE from NJHPO or verification that the site is already listed on the New Jersey or National Register of Historic Places.